

The New LDSJOBS.ORG Website General Overview

Responding to the financial challenges of our current economy, the Church has invested significant resources creating an employment program and website committed to assisting and enabling individuals to provide for the temporal well being of themselves, their families and others. The site further supports Priesthood and Auxiliary leaders, along with Employment Specialists, to assist members and to record progress along the path to employment. The site also provides the means for employers to list available jobs on a national basis and enables members to provide leads for locally available work opportunities.

While this capability provides immediate opportunity to improve a candidate's employability or preparation, members should embrace 'employment readiness' as a lifelong journey. Personal employment preparedness comprises education, certifications, experience, development of personal attributes, and enduring characteristics such as honesty, fairness and compassion must be an active engagement for all who prepare to provide for their welfare or that of their families, etc. Coupled with living sacred gospel principles, members can enjoy the gifts of inspiration and enlightenment as they strive to fulfill their temporal responsibilities.

Following is a brief discussion of some of the capabilities of this new technology as well as other pertinent topics of the program:

Candidates

1. Members of the Church, and non-members, may register with and use the resources of this web application. There are some differences between accessible information, mostly relative to protecting privacy between member and guest privileges.
2. Candidates can create a personal profile within the application. This profile would include their Ward unit identification, typical personal information, work experience, educational achievement, and some other proven preparation features such as the 'Me in 30 Seconds' pitch or 'Power Statements'.
3. Candidates login to the website using the same credentials that they use to login to their Ward or Stake Website, along with several other Church sites (Family History and more).
4. Access privileges are 'role' based. Individuals assigned to a given role, such as candidate or employer are allowed only to access information that is appropriate for that role.
5. Candidates will use the website to record their progress. They do not have to be actively seeking work, but can determine their appropriate position within the system. As various suggested actions are completed, progress will be recorded and tracked. This provides the candidate quick feedback in terms of recommended documentation or activities.
6. Candidates can use the website to search for available positions. There will be two capabilities:
 - a. Candidates can search for jobs that are listed, Nation-wide, through relationships established between businesses and the Church. This would enable members to locate job opportunities in other States or perhaps to find that 'specialized' position wherever it may be located.
 - b. Candidates can search for local jobs which have been submitted by members of their Stake. This is not intended to replace the large listings of major companies, but would focus on local opportunities from members or friends who operate small businesses, positions identified by members in their daily activities, etc.
7. Candidates can provide information relative to local job opportunities to their Ward Employment Specialist or Ward Leader. Access to enter jobs is controlled to ensure that only appropriate jobs are listed

and that the required information is complete.

8. Candidates can find other job aids within the website, helps to write resumes or cover letters, interview tips, etc.
9. Candidates also, and very importantly, will be assigned to the candidate list of a local Ward leader or Employment Specialist.
10. Candidates can identify and then register for upcoming Career Workshops, the two-day workshop, which helps to prepare members in their employment pursuits. This will be discussed as a separate topic.
11. Candidates can access other news, such as announcement of job fairs or other networking opportunities.

Stake/Ward Leaders(SWL) & Stake/Ward Employment Specialists(SWES)

1. SWL & SWES will use the web application to manage the various activities and record progress of individual candidates.
2. SWL and SWES will be designated through the application, individuals to work with. This creates a candidate ownership responsibility to ensure that no candidate goes undesignated for help from a mentor/coach.
3. SWL & SWES can review the candidates for which they have access privileges based upon their role. The role assignment includes span of involvement (Stake or Ward), position (Leader or Employment Specialist).
4. SWL and SWES have access to the same enrichment tools as the candidate, helps for preparing resumes and cover letters, interview tips, networking tips, etc.
5. SWL, as designated, and SWES have access rights to be able to enter local jobs brought to their attention by members of their unit. These jobs will be accessible only to the members of their Stake.

Employers

1. The Church has expressed interest in developing relationships with employers who have interest in posting their jobs (local and national) under the National jobs listing of the website. These types of relationships require special interaction and should be coordinated through the Regional Employment Resource Center.
2. Local employers may list select opportunities for candidates within the Stake area. Because of the workload involved in entering these opportunities, these listings should be limited...meaning not massive postings that replicate company websites or listings with other major job boards. For large scale listings, the appropriate place of entry would be as described in the paragraph about this.
3. Employers will be able to locate candidates who may qualify for their positions. When the candidate registers and builds their personal profile, they are able to determine 'who' can view their by selecting such attributes as 'actively seeking' or 'just looking'.

Active Candidates – Completion

When a Candidate actively seeking employment successfully secures a position, the last event they execute is to select the 'I no longer require employment assistance'. This action retains their record, but changes their status in the system and then records a 'placement' for the system's record keeping.